

Supply Chain Management
Enquiries : Mr Molefi RL
Tel : 018 407 7800

RFQ Description	Request for Information Technology Consultants. Detailed specifications for Active directory system
RFQ number	AD/2024 /DST
Closing Date and Time	26 April 2024
Validity Period	60 days

Dear Prospective bidder,

1. You are hereby invited to quote for design and assist with the cost estimates of the requirements of Vuselela TVET College in respect of services indicated below and you are encouraged to carefully read all information contained within this invitation.
2. To be eligible to conduct business with the College, you must be registered on the Central Suppliers Database (CSD). If you are not registered on the CSD you are required to self register on www.csd.gov.za. Assistance in this regard may be requested from National Treasury on (012) 315 5509 or csd@treasury.gov.za.
3. Potential service providers interested in submitting a bid must meet the following requirements by submitting the appropriate documents where reasonably warranted:
 - Experts in Information technology consulting
 - Must have done consulting work in networking and/or software implementation.
 - Have at least minimum of Three (3) references in Information Technology industry
4. Quotation must be sent via email to: SCM Office Attention Mr Molefi, molefi@vuselelacollege.co.za on closing date indicated.
5. Quotations must include all costs inter alia materials, labour, professional fees, VAT, cleaning up, etc.

Description	Amount
1. Assessment of current infrastructure	
2. Drafting of Specifications for educational environment	
3. Advisory service during implementation	
4. Project management	
5. Disbursement (Accommodation and transport)	

6. The Accounting Officer / Principal of Vuselela TVET College has the unqualified and unrestricted right to accept any quotation in whole or in part, or to reject an quotation and to appoint one(1) or more service providers for Training when a need arises for the services.

7. Scope of work

Vuselela TVET college is in a process to roll out an active directory system on all its campuses / sites, then it requires services of an experience IT consulting firm that will be able to do the following:

- Assessment of current servers in all site and report if they are still in working conditions and or compatible to carry the roll out of AD
- Advice on new technologies that can be deployed to roll out active directory.
- Assess all software that are currently used at the College and advise on additional requirements.
- Provide college with assistance for active directory roll out, specifications and recommended specified brands, and must include but not be limited to:
 - Hardware requirements
 - Networking
 - Wifi
 - Type and standard of computers.
 - Software
 - Security
 - Training to users
- Provision for advisory services during implementation of Active Directory (ad hoc basis)

NB: Successful service provider will not be allowed to tender for bid on Implementation of Active Directory.

Delivery Address

8 Bram Fischer Street Klerksdorp 2571

8. Should you have any difficulties with the interpretation of certain clauses or requirements of the RFQ documents or the completion of forms, you may direct your enquiries during office hours (09h00 – 13h00) to: Mr Molefi RL
9. **Successful Supplier must be able to start within 7 days after official order number and appointment letter.**

Name : Mr RL Molefi

Telephone no:(018) 406 7800

Email address: molefi@vuselelacollege.co.za

Bidders are requested to submit the following

- **SBD 1**
- **Quotation**
- **Company registration document (CIPC)**
- **Valid Tax Pin**

Yours faithfully

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
RFQ NUMBER:	AD/2024/DST	CLOSING DATE:	26 April 2024	CLOSING TIME:	11H00
DESCRIPTION	Request for Information technology Consultants – Detailed Specifications for implementation of Active directory				
RFQ RESPONSE DOCUMENTS MAY BE SENT VIA EMAIL TO					
molefi@vuselelacollege.co.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Molusi MG		CONTACT PERSON	Molefi RL	
TELEPHONE NUMBER	018 406 7800		TELEPHONE NUMBER	018 406 7800	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	molusi@vuselelacollege.co.za		E-MAIL ADDRESS	molefi@vuselelacollege.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE: